

Appendix B – Recovery Plan – **Actions that are now transferred to other plans or closed as complete (December 2020)**

Business and Enterprise

1.14 Consider the benefits of the Council becoming a social landlord	a) We have begun developing a Housing Strategy which will consider options for the Council becoming a social landlord	Member Survey – August Member workshops – September Consultation Dec/Jan	Propose to transfer this action to the Housing Strategy Delivery Plan
	b) Formation of a Housing Company has been considered with full due diligence being required on the proposal	Due diligence to be undertaken	Propose to transfer this action to the Housing Strategy Delivery Plan

Place and Environment

2.1 Raise awareness of Community and Affordable Housing Schemes	a) Housing Strategy being developed which will include Community and Affordable Housing	Strategy to be adopted by Council (see 1.14a)	Propose to transfer this action to the Housing Strategy Delivery Plan
		b) Arrange a Member Workshop to specifically raise awareness of support available in delivering Community and Affordable Housing Schemes	Propose to transfer this action to the Housing Strategy Delivery Plan
2.6 Could we increase wildflower spaces on Council land rather than mowing frequently? Joined up approach with DCC and TAPCs		C)Ensure included in upcoming review of grounds maintenance specification	Propose to transfer to the Climate and Biodiversity Action Plan
2.7 Consider how the Council can protect wildlife corridors		a) Include Nature recovery as part of future JLP review	Propose to transfer to the Climate and Biodiversity Action Plan
		b) Develop a plan to link in to organisations already working within this area – for example RSPB working on Environmental Land Management Scheme	Propose to transfer to the Climate and Biodiversity Action Plan
		c) Identify opportunities to increase the number of trees across the District. Balance with the use of land for trees at the detriment of other biodiversity	Propose to transfer to the Climate and Biodiversity Action Plan
2.9 Support and encourage green travel methods for tourists to our coastal natural	a)Team Devon (DCC) Business and Economy Plan will take action to support the development of a clean, sustainable economy through	Ensure that Team Devon plans are reflected in our Climate and Biodiversity action plans	Propose to transfer to the Climate and Biodiversity Action Plan

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environment. A different type of tourism.	Development of a sustainable/ green growth toolkit		
2.10 Encourage children to stop littering to protect our environment	Included under the 'Behaviour Change' strand of Climate Action Plan	a) Consider potential for increased focus on climate in Junior Life Skills programme	Propose to transfer to the Waste Working Group
		b) Engage with Devon County Council to deliver education on littering through schools	Propose to transfer to the Waste Working Group
2.11 Take a lead in encouraging people to maintain the positives from lockdown – less travel, more exercise etc.	a) Team Devon Business and Economy Plan sets out a number of clean and sustainable economy actions - Development of a bespoke business support offer 'Go Green' grants to reduce carbon footprints etc	Raising profile of available grants to South Hams businesses	Propose to transfer to the Climate and Biodiversity Action Plan
2.12 Influence the development of active travel schemes within the South Hams including development of strategic routes inside hedge routes to connect our communities	a) Team Devon (DCC & Districts), through its Business and Economy Plan, will seek government support of £1.83m for a comprehensive and future proofed electric vehicle and shared mobility infrastructure network across 58 of Devons communities with a population of over 1,100	Develop an understanding of schemes already underway in the area	Propose to transfer to the Climate and Biodiversity Action Plan
		Increase the possibility of schemes being funded within South Hams by actively supporting them	Propose to transfer to the Climate and Biodiversity Action Plan

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Residents Communities and Partnerships

Local Knowledge and expertise	3.1 Improve awareness of the support available from the Council and partners		<ul style="list-style-type: none"> a) Undertake mapping of support and partner organisations across South Hams to ensure we have a good understanding of who provides what support and how we can work better together b) Build on the Covid-19 support page approach to develop a long term support page 	<p>Propose to transfer to the delivery plan for the Consultation and Engagement Strategy</p> <p>Close - Now Business as Usual ('BAU')</p>
	3.2 Improve data sharing in order to improve support to our residents	a) A number of new Data Sharing agreements were agreed through Covid-19 in order to ensure that support could be provided to the most vulnerable	Carry out a review of our privacy notices to ensure that when we capture personal data, we are clear what we will do with it	Close - Now BAU
	3.3 Explore opportunities to share best practice from Covid-19 response	a) Members have been asked to share their experiences with officers so that this can be shared with all Members	Bring together foodbanks for a webinar to understand issues and consider longer term support plans	Close - action complete
Involving our residents	3.4 Ensure that we engage with our residents and partners at the right stage in developing proposals	a) Overview and Scrutiny Task and Finish has been formed to oversee the development or Consultation and Engagement principles	Consultation and Engagement Strategy to be adopted	Close – Strategy being considered by O&S, Exec and Council
Supporting Future Resilience	3.5 Develop plans for how we harness and support the successful community response demonstrated through Covid-19		Encourage Town and Parish Councils to update emergency plans including considering details of volunteers	Complete - work delivered by Devon Communities Together – series of workshops were held
	3.6 Develop the Councils Community Response function in to a longer term solution to support local responses to issues	a) We will continue to maintain a core function that can be ramped up to support any local outbreaks. Currently this is limited to monitoring local issues through the Incident Management Team	<ul style="list-style-type: none"> b) Update the remit of the Localities Task and Finish Group to consider how we can best integrate this into a refreshed longer term function 	<p>Close - included as part of localities and clusters task and finish</p> <p>Close - complete</p>

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Service Recovery

How will we resource activities included within this plan	4.1 Consider the Accommodation Strategy in light of revised requirements for the future.	We're continuing to ensure we support the health and wellbeing of staff working remotely.	Review policies and procedures to ensure they remain fit for purpose	Close - now BAU
	4.2 Review Strategic Capacity to deliver our future priorities.	Business Managers have undertaken a review of how we adapted service delivery during the initial Covid-19 response in order identify any future opportunities.	As Members priorities are developed from each of the themes, we will firm up resourcing and delivery plan.	Close - Now BAU
			Recognise the impact of Covid-19 on individual service areas and ensure that we take a data driven approach to design responsive services	Close - now BAU
			Monitor ongoing benefits delivered through the implementation of our Future IT platform and consider where this could enable a reprioritisation of resource	Close – now BAU
	4.3 Develop ways for Members to engage with local communities and businesses with a clear route to report back any concerns or ideas	We continue to provide scaled back community cluster support as a route to identify and manage local issues	Consider this following the development of Consultation and Engagement Strategy	Propose to transfer to the delivery plan for the Consultation and Engagement Strategy
How do we change the ways that we work a who are working together to develop action plans and specific deliverables and interact with the public	4.4 Enable our customers to engage with us easily when required	We have begun implementing a new online platform for customers to engage with us easier (Future IT Programme). New processes will begin rolling out in September 2020.	We will develop a Customer Access Strategy that sets out the future contact channels given the new IT and the work of the Accommodation Working Group	Close - BAU
		An updated Localities Strategy was due to be developed pre-covid-19 but has been delayed	Widen the scope of the Localities Task and Finish to explore how we build on the work of the community clusters formed to support our Covid-19 response, including outreach and services for vulnerable people	Close - complete

Communications and Governance

Improving communication through what we have learnt from our response	5.1 Ensure that our external communication is delivering what our customers need to know	a) We temporarily increased the frequency of Member updates and bulletins as well as other newsletters during the pandemic	Review the format of the Member bulletin and Intranet	Propose to transfer to Communications Team Plan
			Training for services in order for informative content to be developed	Propose to transfer to Communications Team Plan
			Provide content that can be easily shared by members on Social Media	Propose to transfer to Communications Team Plan
			Ask our residents and other key stakeholders what they want from the Council – via a survey or other engagement	Propose to transfer to Consultation and Engagement Strategy Delivery plan
		b) We have closer working relationships with other Devon Councils as a result of Covid-19 which means that where possible, messaging is consistent	Continue to actively participate in Team Devon, LRF comms cells and HOTSW LEP groups	Close - BAU
Strengthening our community leadership voice	5.2 Develop ways in which our Members can share best practice as to how they can communicate and engage with residents	a) We have previously delivered Social Media training to Members through induction in May 2019	Arrange further Social Media training for Members (part or fully Member led)	Propose to transfer to Member Development Plan
			b) Include best practice resources on the refreshed Member Intranet	Include within Consultation and Engagement delivery plan
	5.3 Engage with existing networks working within our communities to highlight the work of the Council		This will be defined by Consultation and Engagement Strategy (See 3.4)	Propose to transfer to the Consultation and Engagement Strategy

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Using newly formed channels into communities to have conversations, consult and engage	5.4 Members can take a lead role in capturing local activities that the Council is involved in, taking photos/ videos to enable Comms to promote	A first draft corporate narrative was developed pre-covid 19	Agree a SHDC Corporate narrative	Propose to transfer to Communications Team Plan
			Arrange Member training on Social Media including how to use it for community conversations	Propose to transfer to Member Development Plan
	5.5 Identify local influencers to reach out to residents and communities		Consultation and Engagement Strategy to be developed (See 3.4)	Close- see 3.4
			As defined by Consultation and Engagement Strategy (See 3.4)	Close - see 3.4
Strengthening our regional voice and messaging	5.6 Play an active part in the Team Devon response and recovery	This is ongoing. Officers and Leaders are already participating in Team Devon planning to ensure that our voice is reflected in final plans.	Continued engagement with HOTSW LEP, best practice sharing, horizon scanning etc	Close - now BAU
	5.7 Explore potential for Member 360 reviews as a way to support our Member Development programme		Engage with Devon Member Development team to develop an outline proposal	Close – Leader has considered and at this point will not be rolling out Council wide. Political groups can consider own arrangements
Strengthen Member engagement and development	5.8 Include Member development opportunities from this action plan in the future programme including - Refresh on Council and Committee process – raising motions to Council etc		Forward Plan of member training and development to be updated	Propose to transfer to Member Development Plan
	- Social Media Engagement		Roll out E-Learning for Members for some of the courses that need a regular refresh – Data Protection / FOI / Information Security / Safeguarding etc	Propose to transfer to Member Development Plan
Strengthen the decision	5.11 Review the Developer Forum Process			Transfer to DM workplan

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making process				
Realising the benefits of remote meetings	5.12 Look to build on the benefits of remote meetings (supporting our carbon neutral aim and increasing ability to attend)		Consider, budget permitting, developing a reserve for the replacement of Member IT for the next Council term given the potential for more online meetings	Close – process of replacing current devices with laptops has commenced
Closer Working with other Local Authorities	5.14 Identify options to develop more shared services working		Continue to engage with other Devon Local Authorities and explore options where they arise	Close - BAU
			Explore opportunities for joint bid submissions to support our future ambitions	Close - BAU

Financial Sustainability

	Action	What are we (or partners) already doing	Proposed way forward	Responsible Team/Group /Strategy
Ensure the Financial	6.4 Service Delivery discussions	As set out in 4.2, we continue to identify opportunities to adapt service provision	Consider what services might look like under the 'new normal' including future working practices	Consider as part of the Medium Term Financial Strategy

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Sustainability of the Council	6.6 Review of statutory vs discretionary expenditure		Undertake a review of statutory versus discretionary expenditure, to include corporate priorities	Consider as part of the Medium Term Financial Strategy
	6.7 Review of the Council's Capital Programme	Extended Leadership Team have been asked to consider the current capital programme in order to inform in-year budget discussions	Set out proposals for changes to the Councils Capital programme for members to consider	Consider as part of the Medium Term Financial Strategy
	6.8 Revise the Medium Term Financial Strategy	Accounts outturn for 2019/20	Revise the Medium Term Financial Strategy by October 2020	Complete
	6.9 Propose options to Councillors for an amended budget for 2020/21	Member budget workshops held – August 2020	Member workshop outputs to inform a revised MTFS	Complete